

RECORD OF PROCEEDINGS

**MINUTES OF THE REGULAR MEETING
OF
THE BOARD OF DIRECTORS
CRYSTAL CROSSING METROPOLITAN DISTRICT**

HELD: Friday, June 16, 2023, at 10:00 a.m. via telephone conference/zoom meeting

ATTENDANCE:

A regular meeting of the Board of Directors of the Crystal Crossing Metropolitan District was called and held as shown above and in accordance with the applicable statutes of the State of Colorado; with the following directors present and acting:

Darren Oliver (via video conferencing) (initially excused, joined meeting after meeting was called to order)

Tim Dietz (via video conferencing)

David Hammelman (via video conferencing)

Vacancy

Vacancy

Also, present: Lisa Mayers, District Counsel, Spencer Fane, LLP (via video conferencing); Angela Elliott, District Manager and Marlene Pappas, Teleos Management (via video conferencing); and, members of the public.

1. ADMINISTRATIVE MATTERS:

A. CALL TO ORDER:

On behalf of the Board, District Counsel Mayers called the meeting to order at 10:03 a.m.

B. DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST:

The Board noted that disclosure statements had been filed on behalf of the members of the Board of Directors with the Office of the Colorado Secretary of State and with the Board of Directors of the District. Upon motion duly made, seconded, and unanimously carried, the Board directed that said disclosures be incorporated herein. There were no transactional conflicts to file on behalf of the Board of Directors for this meeting.

C. PUBLIC COMMENT:

None

D. APPROVAL OF AGENDA:

Following discussion, upon motion duly made by Director Oliver, seconded by Director Dietz,

E. ELECTION OF OFFICERS:

Following discussion, upon motion made by Director Dietz, seconded by Director Oliver, upon vote and unanimously carried, the Board elected the following officers:

Darren Oliver - President
Tim Dietz – Assistant Secretary
David Hammelman - Treasurer

E. APPROVAL OF MINUTES:

The Board reviewed the minutes of the meeting held by the Board of Directors of Crystal Crossing Metropolitan District on April 11, 2023. Following discussion and upon motion duly made Director Oliver, seconded by Director Dietz, upon vote and unanimously carried, the Board approved the minutes as presented and authorized Director Oliver to execute the minutes as constituting a true and correct record of the proceedings of the meeting.

II. LEGAL MATTERS: None

III. DIRECTOR MATTERS:

Director Dietz asked Management to send color of fences for review.

IV. FINANCIAL MATTERS:

A. Ratify Payment of Claims. The Board received the Payment of Claims, check #'s 3098 through #3111, totaling \$14,829.38 for ratification.

Following discussion, on motion duly made Director Oliver, seconded by Director Hammelman, upon vote and unanimously carried, the Board ratified the payment of claims in the amount \$14,829.38.

B. Financial Statements. District Accountant distributed the March 31, 2023, Financial Statements to the Board and walked the Board through the financials. The General Fund balance as of March 31, 2023, was \$64,442. As of end of March 31, 2023, there was \$1,176,732 in the Debt Service Fund.

Following discussion, upon motion duly made by Director Oliver, seconded by Director Dietz, upon vote and unanimously carried, the Board accepted the financial statements as presented.

C. Discussion on 2022 draft audit. The 2022 draft audit is not complete as of this meeting. Following discussion, upon motion duly made by Director Oliver, seconded by Director Hammelman, upon vote and unanimously carried, the Board voted to file the 2022 audit by July 31 2023, subject to Board and Legal review and approval prior to filing.

V. MANAGEMENT MATTERS:

A. SAFETY AND LOSS PREVENTION GRANT \$1799.87:

The manager discussed the grant available to the district that can be used for possible reimbursement for lighting or possibly the slide replacement if it is not under warranty. The district will need to send in the paid invoice to apply for reimbursement. Manager Elliott will keep the board posted.

B. DEAD TREES AND MULCH:

The manager suggested obtaining bids from Davey Tree and Express Mulching for estimates on enhancements in 2024. Manager Elliott will have bids available by the October meeting.

C. CONSTRUCTION UPDATE:

Manager Elliott discussed the roundabout/road project is moving forward. Electric to the monuments will not be installed for at least another month. Boring company is still waiting for the storm drain to be put in under the road.

D. INTERCHANGE AT FRONTAGE ROAD AND DISTRICT ACTION:

No action needed, irrigation has been capped and Town has worked with Crystal Valley on the removal of the trees.

VI. OTHER:

Bench Repairs

The District Manager sent the bench staining and trash can staining proposal from Certapro for \$615.

Following discussion, upon motion made, seconded, upon vote and unanimously carried, the Board approved the staining of the trash can and bench on Manorbrier and selected the color:

Slide Repairs

Manager Elliott advised that the manufacturer said it might not be until October before parts are available. The manufacturer is checking to see if the slide is still under warranty.

Blocking the Road: Manager still waiting for bids.

VII. ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 10:33 a.m.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and was approved by the Board of Directors of the Crystal Crossing Metropolitan District.

Respectfully submitted,

DocuSigned by:
Darren Oliver

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President
DocuSigned by:
Angela Elliott

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Secretary of the Board