

RECORD OF PROCEEDINGS

**MINUTES OF THE SPECIAL MEETING
OF
THE BOARD OF DIRECTORS
CRYSTAL CROSSING METROPOLITAN DISTRICT**

HELD: Tuesday, April 11, 2023, at 3:30 p.m. via telephone conference/zoom meeting

ATTENDANCE:

A regular meeting of the Board of Directors of the Crystal Crossing Metropolitan District was called and held as shown above and in accordance with the applicable statutes of the State of Colorado; with the following directors present and acting:

Darren Oliver (via telephone conferencing) (excused)
Scott Littlefield (via telephone conferencing)
Tim Dietz (via telephone conferencing)
Vacancy
Vacancy

Also, present: Lisa Mayers, District Counsel, Spencer Fane, LLP (via telephone conferencing); Angela Elliott, District Manager (via telephone conferencing); Ken Puncerelli, LAI Design, (via telephone conferencing); Ed Obrien from EDI Landscaping; and, Dave Hammelman, homeowner.

1. ADMINISTRATIVE MATTERS:

A. CALL TO ORDER:

On behalf of the Board, Director Dietz called the meeting to order at 3:38 p.m.

District Manager Elliott suggested moving Item D under Management Matters to first item under Section IV.

Following discussion, upon motion duly made, seconded, upon vote and unanimously carried, the Board approved moving item D under Management Matters to first item under Section IV, Management Matters.

B. DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST:

The Board noted that disclosure statements had been filed on behalf of the members of the Board of Directors with the Office of the Colorado Secretary of State and with the Board of Directors of the District. Upon motion duly made, seconded, and unanimously carried, the Board directed that said disclosures be incorporated herein. There were no conflicts to file on behalf of the Board of Directors. No additional conflicts were necessary to file for the Directors.

C. PUBLIC COMMENT: None.

D. APPROVAL OF MINUTES:

The Board reviewed the minutes of the meeting held by the Board of Directors of Crystal Crossing Metropolitan District on November 3, 2022. Following discussion and upon motion duly made, seconded, upon vote and unanimously carried, the Board approved the minutes as presented and authorized Director Oliver to execute the minutes as constituting a true and correct record of the proceedings of the meeting.

II. LEGAL MATTERS:

III. DIRECTOR MATTERS:

Discussion followed on turning the irrigation off near the frontage road.

V. MANAGEMENT MATTERS:

A. UPDATE ON LANDSCAPE ENHANCEMENTS/TOWN OF CASTLE ROCK REQUIREMENTS:

Mr. Puncerelli discussed the meetings and correspondence with the Town of Castle Rock and the reports from the referral agencies. The enhancements/modifications should have never had to be reviewed by the Town. The Town was also unable to locate the irrigation plans and utility plans.

Following discussion upon motion made by Director Dietz, seconded by Director Littlefield, upon vote and unanimously approved, the Board withdrew the application from Town of Castle Rock.

B. 2023 MEETING DATES/TIMES:

The Board discussed holding 2023 meetings on June 16 (Friday) and October 27, 2023 at 10:00 a.m., 1st choice is the Phillips Library, and or via telephonic means.

C. ROUNABOUT CONSTRUCTION UPDATE:

District Manager Elliott discussed the roundabout construction work has commenced on the south side of Crystal Valley Parkway and the north side will commence mid-summer.

D. RATIFY PARKER ELECTRIC BID IN THE AMOUNT OF \$10,715:

Following discussion and upon motion duly made, seconded, upon vote and unanimously carried, the Board ratified the Parker Electric Bid in the amount \$10,715.

District Manager Elliott further discussed with the Board that the entrance to the District via Plum Creek does not have electrical outlet, but hopefully homeowner off Castlemaine will allow district to tie in to their outlet.

Following discussion, upon motion made by Director Littlefield, seconded by Director Dietz, upon vote and unanimously approved, the Board withdrew the application from Town of

Castle Rock.

E. INTERCHANGE AT FRONTAGE ROAD AND DISTRICT ACTION.

District Manager Elliott discussed the proposed interchange at the frontage road and capping off of irrigation and removal of trees.

Following discussion, upon motion made, seconded, upon vote and unanimously carried, the Board ratified the removal of trees by the Town and approved the bid in the amount of \$2266 (pending reimbursement from the Town of Castle Rock). Town of Castle did state they would not pay for "digging". District Manager Elliott is waiting TOCR's response.

Following discussion, upon motion made, seconded, upon vote and unanimously carried, the Board ratified the removal of trees by the Town and approved the bid in the amount of \$2266 (pending reimbursement from the Town of Castle Rock).

VI. OTHER: Fence Repairs

District Manager Elliott discussed the repairs to the fencing was done in the amount of \$11,079 of \$15,000 budgeted.

District Manager Elliott brought up that a homeowner on Manorbrier said their fence needed repairs, but not part of the scope of work. District Manager Elliott further discussed the fence weakened and need repairs due to the landscaping of the homeowner in the amount of \$1400.

Following discussion, upon motion made, seconded, upon vote and unanimously carried, the Board ratified the repairs of the fence along Manorbrier with a letter to homeowner, prepared by District Counsel that should the repairs need to happen in the future homeowner will be responsible.

Upon motion duly made by Director Dietz, seconded by Director Littlefield, upon vote and unanimously carried, the Board excused Director Oliver from the meeting

VII. ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 4:14 p.m.

The foregoing minutes constitutes a true and correct copy of the minutes of the above referenced meeting and was approved by the Board of Directors of the Crystal Crossing Metropolitan District.

Respectfully submitted,

DocuSigned by:

Darren Oliver

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President

Angela Elliott

Secretary of the Board